



750 E. Delaware Ave., Newark, DE 19711 (302) 631-4700

## Newark High School Registration Procedures

**EMAIL [Danielle.Samuels@christina.k12.de.us](mailto:Danielle.Samuels@christina.k12.de.us) TO SCHEDULE**

### In Person Registration Procedures

- Must make and have an **appointment**
- Must wear a **face mask** at all times
- The **registering parent and the student only** will be allowed in the building.
- Must be **on time** for your appointment. If late your appointment will be rescheduled.
- Make sure that all forms are completed fully and signed and dated where ask.
- Must have **all required documents** and completed paperwork. Incomplete registrations will not be accepted.
- Please make sure you provide **working phone numbers** and an email address when completing the emergency card for your student.
- You only need to complete the residence verification form if your name does not appear on the proof of residence used to verify your address.
- If you need to complete residence verification form make sure that the form is notarized and bring a copy of ID for the individual whose name appears on the proof of residence used.

### Online Registration Procedures

- Make sure that **all forms are completed fully** and signed and dated where ask.
- You only need to complete the residence verification form if your name does not appear on the proof of residence used to verify your address.
- If you need to complete residence verification form make sure that the form is notarized and I will need a copy of ID for the individual whose name that does appear on the proof of residence used.
- Must have all **required documents** and completed paperwork. Incomplete registrations will not be accepted.
- Please make sure you provide **working phone numbers** and an email address when completing the emergency card for your student.
- **All registration documents on the Christina District Website**

Any questions regarding registrations please direct to [Danielle.Samuels@christina.k12.de.us](mailto:Danielle.Samuels@christina.k12.de.us)